

Title: Arkansas Highway Police Patrol Officer	Effective Date: September 3, 2013	Grade: VIII	Job Category: Protective Services
Prior Title: Arkansas Highway Police Patrol Officer	Prior Effective Date: May 11, 2012	Grade: VIII	Page: 1 of 1

CHARACTERISTICS OF WORK

Under immediate supervision, this rank is responsible for the enforcement of state laws regulating the use of public highways with special emphasis on commercial vehicles and private non-passenger transportation vehicles.

EXAMPLES OF WORK

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas State Highway and Transportation Department is an "at will" employer.

- Maintain expertise in size, weight, hazardous materials, license, tax, traffic and criminal law enforcement, and motor carrier safety.
- Prepare written reports and communications.
- In addition to full and complete law enforcement authority, powers, duties, and responsibilities, the Arkansas Highway Police (AHP) is charged with the primary enforcement of all laws pertaining to axle and gross weights; the Motor Carrier Safety Assistance Program; the movement of oversize loads and/or vehicles; vehicle licensing and operator/commercial licensing; motor fuel taxes, special distillate motor vehicle fuel taxes, and the interstate or intrastate shipment of bulk amounts of the same; the interstate and intrastate shipment of hazardous materials within the state; traffic enforcement, placing special emphasis on commercial and private nonpassenger transportation vehicles and construction/work zones; and collection of those revenues prescribed by the Arkansas Commissioner of Revenues, acting as his agents.

MINIMUM REQUIREMENTS

The educational equivalent to a diploma from an accredited high school. Certification by the Commission on Law Enforcement Standards and Training or the ability to acquire certification within 12 months of initial employment. Minimum requirements to achieve certification found in Regulation 1002 of Act 452 of 1975 as amended. A pre-employment drug/alcohol test will be conducted after a contingent offer of employment or transfer has been made, and prior to the candidate performing any work for the Department in that capacity. Internal applicants who are already in a safety-sensitive position will not be subject to pre-employment drug/alcohol testing; however, offers to internal applicants who are not in a safety-sensitive position will be contingent upon pre-employment drug/alcohol testing. Subject to additional drug/alcohol testing according to the provisions of the AHTD Drug and Alcohol Testing Program.

("Accredited" means the educational institution or program is accredited by an accrediting organization recognized either by the United States Department of Education or by the Council for Higher Education Accreditation.)

